# **Contact Us**

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#### Who Is Africorp And What Do We Do?

Africorp Solutions offers a professional service to large corporates, from identifying the category of visa best suitable, through to the compiling of a fully compliant application for submission. We take care of all administration thus offering a comprehensive, all inclusive service. Where preferred, we liaise directly with expatriates to compile the necessary documentation and will proactively keep you up to date every step of the way, including providing status updates for executive reporting.

#### Steps involved in the visa application process



#### **Categories**

- "General" Work Visa
- Critical Skills Work Visa
- · Intra-Company Transfer Work Visa
- Section 11(2) Visitor Visa
- Corporate Visa (20+ expats)
- Business Visa
- Permanent Residence
- "Undesirable Status" Waiver applications

## **Core Service Offering**

- · Fully-outsourced executive work visa service
- Full administration of the Department of Labour process as required for all "General"
  Work Visa applications
- Manage Deadlines. Accurate reporting and electronic tracking system

#### **Department Of Labour Audit**

The introduction of Department of Labour certificates as part of the work permit process, specifically when applying for a "General" work visa under Section 18(3) comes with its own challenges which are traditionally outside the scope of services and expertise of work visa services. We have attorneys and labour specialists with extensive Department of Labour experience, including dealing with recruitment (the Department uses its own database of recruitment companies to seek local alternatives), compliance (there is a Department of Labour audit process onsite prior to the issuing of the required certificate) and follow-through, as we have seen the Department deadlines are often missed and the process must be managed proactively.

#### **Africorp Solutions Services**

- Immigration
- International Payroll
- Opening Local and Foreign Bank Accounts
- South African Reserve Bank Clearances
- Offshore Superannuation and Social
- Security Payments
- Tax Planning and Communication
- Build Up of Assignment Cost Calculator
- Expatriate Policy Design
- Low Cost Foreign Exchange
- International Employee Agreements
- Induction Sessions
- Competence Assessments
- Cultural Readiness Training
- Family Psychological Readiness
- Organisational Climate Surveys
- Specialised Recruitment

## **Manage Deadlines**

- Our "Employer Xpatweb Immigration Tracker" (EXIT) is a market leading electronic tracking system
- Ensures optimal planning
- Quicker conclusion of the process
- Highlights the items require
- Identifies activities that can run concurrently
- Sends proactive reminders of each item in the expatriate life cycle

#### **Our Immigration Services**

- Determining the Correct Category of Visa
- Department of Labour and Department of Home Affairs Complex Dispute Resolutions
- Waivers, Appeals and Exemptions

#### **Undesireable Status**

Where an employee has been declared undersireable, we prepare an application for the Department of Home Affairs to waive the grounds of undesireabilty where good cause exists.